



Consolidated Public Retirement Board

4101 MacCorkle Avenue, SE
Charleston, WV 25304
304-558-3570 or 800-654-4406
www.wvretirement.com



Public Employees Retirement System (PERS) Enrollment Form

All full-time employees, as defined in WV Code §5-10-2 and WVCSR §162-5-2, of the State of West Virginia or of a participating political subdivision are required to participate in the Public Employees Retirement System (PERS) as a condition of employment. Please see Section 2 below for exceptions to this rule.

Section 1: Employee Information: Please complete Sections 1 and 2 and return this form to CPRB.

Full Name		SSN	Date of Birth	Telephone Number	
Gender Female Male	Member Mailing Address		City	State	Zip Code
Employer Name			Date of Hire with Current Employer	Job Position	
Position Status Full Time Elected Part Time Temporary		Scheduled Hours Per Day	Payroll Frequency Weekly Bi-Weekly Semi-Monthly Monthly		
Type of Rate of Pay Daily Hourly Monthly Yearly		Rate of Pay \$	Employment Payment Type Hourly Salaried Per Diem/Daily		
Are you currently retired under any of the State's Retirement Systems? If Yes, please provide the employer:		No Yes	Have you previously contributed to the Public Employees Retirement System? *		No Yes
Name of Spouse		Spouse Date of Birth	Spouse SSN		

Section 2: Voluntary Election to Participate: Please See Eligibility Criteria Below

IF YOU ARE AN ELECTED OFFICIAL OR A RETIRED MEMBER OF THE WV STATE POLICE DEATH, DISABILITY AND RETIREMENT SYSTEM (PLAN A), WV STATE POLICE RETIREMENT SYSTEM (PLAN B), WV DEPUTY SHERIFF RETIREMENT SYSTEM (DSRS), OR ANY MUNICIPAL POLICE OR FIREFIGHTER RETIREMENT SYSTEM, YOU HAVE THE OPTION TO ELECT NOT TO PARTICIPATE IN PERS.

Please select the box below if you fall under one of the above criteria and you **VOLUNTARILY ELECT** to participate in PERS.

NOTE: YOUR DECISION TO PARTICIPATE IN PERS IS IRREVOCABLE ONCE CPRB RECEIVES YOUR FIRST CONTRIBUTION.

I wish to participate in PERS

List previous employment with employers who participate in the Public Employees Retirement System or the Teachers' Retirement System	Date Employment Began (M/D/Y)	Date Employment Ended (M/D/Y)	Did you withdraw your retirement contributions upon termination of employment?*
1.			
2.			
3.			

*Any member of PERS who has been re-employed for one full year by a participating PERS employer may purchase previously withdrawn PERS service, provided that they redeposit the withdrawn funds plus interest. Reinstatement payments must begin within two years of the return to employment and the full amount repaid (in a lump sum or payments) within five years of the return to employment.

Signature _____ Date _____

Section 3: Internal CPRB Use Only

PERS – Tier I – 4.5% Employee Contribution (First became a member of PERS prior to July 1, 2015)
PERS – Tier II – 6.0% Employee Contribution (Hired for first time and first became a PERS member on or after July 1, 2015)

CPRB Staff Name: _____ Date: _____